



DIANAMIC® Abrasive Products Inc.
2566 Industrial Row • Troy, Michigan 48084, USA

Telephone 248 280 1185 Facsimile 248 280 2733 Email info@dianamic.com

WRITTEN NOTIFICATION OF CREDIT POLICY

It is our corporate policy to require a completed prospective customer credit application from all new customers (OR customers who have not placed an order in the past 12 months) and to ship all first and possibly subsequent orders via COD terms until an open account is established. Open credit is not offered for companies in business less than 3 (three) years. Terms are not available for companies outside the USA or Canada.

Attached are the prospective customer credit application, credit policy and terms, shipping charge notification, credit card usage authorization statement and bank wire information. Kindly forward this credit information to the accounting department.

New orders will not be processed until receipt of a completely filled out credit application. The credit card form should also be returned if payment will be other than prepayment or COD.

Please provide a UPS, FedEx or DHL shipper number for return shipments. Dianamic will not ship pre paid. Advise if insurance is to be added on to shipments.

Companies registered in the State of Michigan are required to fill out and return to Dianamic the Michigan Sales and Use Tax Certificate of Exemption from located at the following URL;

http://www.michigan.gov/documents/taxes/3372_216612_7.pdf

Dianamic does process your prospective customer credit application by contacting your credit references, banking references as well as a review of Dun & Bradstreet credit analysis or other credit agencies.

DIANAMIC® Credit Policy and Terms / USA and CANADA

DIANAMIC Abrasive Products, Inc. of Troy, Michigan extends credit to established firms. A current credit application is required for all firms doing business with DIANAMIC. At the discretion of DIANAMIC, a credit application may need to be updated yearly. It is our normal policy to ship first orders C.O.D. **Credit terms are not available or offered to companies that are in operation for less than three years.**

DIANAMIC requires a hard copy Purchase Order with specific instructions and complete pricing to process orders. Verbal orders will not be processed without further written confirmation from the customer.

DIANAMIC ships to all firms via C.O.D. that do not offer a completed credit application, or for firms that do not meet our credit requirements. In normal circumstances, up to five weeks are required for an account to be opened from the date of receipt of a completed prospective customer credit application and shipment of the first order.

Our terms are **NET 30 DAYS FOB TROY MICHIGAN.** Overdue accounts, at the discretion of **DIANAMIC**, may be placed on a C.O.D. basis. New orders ship C.O.D. to all accounts that are overdue. We accept VISA and MasterCard credit cards. **Late payments are subject to 18% per year interest which is equal to 1 ½% per month late fee.**

DIANAMIC will not accept orders for products from any account which is 60+ days due, until the account is paid in full, or from any account which has refused C.O.D. shipments. Any account which is 90+ days due will be placed on C.O.D. Dianamic may at its discretion re-establish open account status for customers that have made acceptable credit arrangements.

DIANAMIC will place an account on a permanent CASH / CERTIFIED CHECK ON ORDER basis which pays with a NOT SUFFICIENT FUNDS check.

DIANAMIC reserves the right to update, revise, change, cancel or otherwise alter this document or statements, at our discretion, with notice of 30 (thirty) days given to all open accounts.

DIANAMIC will contact all your credit references and other credit reporting agencies for consideration of an open account status.

In the case of any and all legal action required for collection on delinquent accounts, **DIANAMIC reserves the right to add any and all costs including all legal fees, collection fees, attorney fees and court costs to any and all outstanding delinquent amounts owed. This statement is notwithstanding of any verbal or written purchase orders from her customers.**

BY FILLING IN AND RETURNING THE CREDIT APPLICATION FOR CONSIDERATION OF AN OPEN ACCOUNT WITH DIANAMIC, YOU AGREE ON BEHALF OF THE COMPANY REPRESENTED ON THE PROSPECTIVE CUSTOMER CREDIT APPLICATION TO OUR CREDIT TERMS AND CONDITIONS AS OUTLINED WITHOUT RESERVATION.

DIANAMIC Abrasive Products, Inc. wishes to thank our customers in advance for their adherence to our terms

DIANAMIC® Prospective Customer Credit Information

PLEASE NOTE. A PARTIALLY FILLED OUT APPLICATION IS NOT ACCEPTABLE FOR ACCOUNT STATUS.

COMPANY NAME _____

ADDRESS _____

CITY _____ PROVINCE / STATE _____ POSTAL / ZIP CODE _____

WEB SITE _____ GENERAL EMAIL _____

ACCOUNTS PAYABLE CONTACT NAME, EMAIL, TELEPHONE, FACSIMILE NUMBERS

NAME, ADDRESS, TELEPHONE, FAX AND FED TAX ID OF OWNER IF DIFFERENT THAN ABOVE

TELEPHONE NUMBER _____ FAX NUMBER _____

TAX I.D. NUMBER _____ D&B _____

CORPORATION _____ PARTNERSHIP _____ LLC _____

START DATE OF COMPANY _____ STATE / PROVINCE OF REGISTRATION _____

OFFICER(S) FULL NAME AND EMAIL ADDRESS

PRESIDENT _____

TREASURER _____

BANK NAME _____

BANK ADDRESS _____

BANK CONTACT _____ TELEPHONE NUMBER _____

REFERENCES, PROVIDE NAME, ADDRESS, TELEPHONE, FACSIMILE, EMAIL ADDRESS

1. _____

2. _____

3. _____

UNLESS OTHERWISE STATED, OUR TERMS ARE PREPAID / CREDIT CARD / WIRE DRAFT

PLEASE WRITE IN YOUR UPS OR FedEx OR DHL NUMBER(S) BELOW AS WELL AS PREFERENCE FOR SHIPMENTS WITH OR WITHOUT INSURANCE. DIANAMIC DOES NOT SHIP PREPAID.

IF PAYMENT ORIGINATES FROM A LOCATION OTHER THAN THAT FROM THE POINT OF ORDER, STATE ADDRESS AND NAME OF RESPONSIBLE PARTY, EMAIL AND FED TAX ID NUMBER.

1. _____

PREPARED BY (FULL NAME) _____

TITLE OF PREPARER _____ DATE _____

BY FILLING IN AND RETURNING THE COMPANY INFORMATION, YOU AGREE ON BEHALF OF THE COMPANY REPRESENTED ON THIS APPLICATION TO OUR CREDIT TERMS AND CONDITIONS AS OUTLINED WITHOUT RESERVATION.

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CREDIT CARD USAGE AUTHORIZATION

Dear Customer;

Although your credit card will not be billed until your order is shipped, we require your credit card information at this time in order to process your order. All the information must be filled in completely, signed and returned by fax or mail. A receipt will be faxed or mailed. We accept VISA, MasterCard and American Express.

Your information is kept confidential and is only available to officers of Dianamic.

Thank you in advance for your cooperation.

Card Number _____

Expiration Date _____ Security Code _____
(Security code on the reverse for VISA and MasterCard)

Complete name and company name if applicable as it appears on card

Address where credit card statement is sent to

Street Address _____

City _____ State _____ Zip _____

Phone number that is attached to this credit card _____

Can this charge card be put on file for future purchases? _____ Yes _____ No

I authorize DIANAMIC ABRASIVE PRODUCTS, INC. of Troy Michigan to charge
purchase(s) made for _____

Company Name

Signature _____
Full name as it appears on card Title

Date Signed _____



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WRITTEN NOTIFICATION OF SHIPPING CHARGES

Effective 01 December 2008

Shipping charges will no longer be prepaid by Dianamic. All shipments from Dianamic will be made freight collect.

If you do not have a UPS, FedEx or DHL account, Dianamic will ship prepaid and will add an additional \$15.00 per box handling fee / per shipment to the normal shipping and insurance charges. COD shipments are an additional \$35.00 per box / per shipment.

Preferred Shipper Name and Account Number:

UPS _____

FedEx _____

DHL _____

Insurance costs are added to all shipments unless otherwise indicated.

Ship with Insurance _____ YES

Ship without Insurance _____ NO

PLEASE NOTE: Although extreme care and careful packaging is our standard practice, Dianamic cannot be held responsible for any damage during transit from our facility to the final destination. We recommend adding insurance to all your shipments.

Signed by:

Name and Title: _____

Company Name: _____

Ship to Address: _____

Date: _____